Before Your Appointment

- Beware of your collge/ university deadlines
- Prepare a list of questions.
- Cancel 24 hours in advance if you cannot attend.
- Make your appointment in advance of classes starting.

During Your Appointment

- Arrive/login on time.
- Wear appropriate attire- shirt irequired!
- If in person, scan the QR code to check in. Your advisor will get you when they're ready.
- For virtual meetings, driving during the appointment will not be allowed.
- Be open about how things are going academically and personally (if relevant).
- Ask questions and take notes!
- Failure to attend within 10 minutes of the meeting start time will require you to reschedule.

After Your Appointment

- Keep an advising folder with your advising notes.
- Complete any steps your advisor recommended.
- Seek out campus resources and opportunities discussed.
- Always ask if something is unclear!